	Document Name	Policy for Student Admissions
	Document Number	JMDC / Policy /PSA /25-01

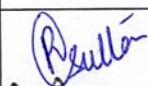
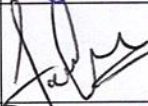


JINNAH MEDICAL AND DENTAL COLLEGE




STANDARD OPERATING PROCEDURE

Policy for Student Admission

Department of Student Affair

	NAME	DESIGNATION	SIGNATURE	DATE
PREPARED BY:	DR. ROOHA SULTAN	ASSISTANT PROFESSOR (DENTAL EDUCATION)		
	Ms. FAHILA JAWWAD	COORDINATOR (STUDENT AFFAIRS)		
REVIEWED BY:	PROF. DR. ATIF MAHMOOD	PRINCIPAL (MEDICAL COLLEGE)		
	PROF. DR. JUNAID LAKHANI	PRINCIPAL (DENTAL COLLEGE)		
APPROVED BY:	ACADEMIC COUNCIL			
REVISION NO:				
DATE OF LAST REVISION:				

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DATE OF ISSUE:	05/08/2025			
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	Document Number	JMDC / Policy /PSA /25-01

Table of Contents


Distribution list.....	4
Purpose & Scope.....	5
Eligibility Criteria.....	5

	Document Name	Policy for Student Admissions
	Document Number	JMDC / Policy /PSA /25-01

DISTRIBUTION LIST:

The following personnel are on the controller distribution list:

- Principal
- Vice Principal
- Chairpersons of Teaching Departments
- Director Finance
- Student Affair
- Medical Education

	Document Name	Policy for Student Admissions
	Document Number	JMDC / Policy /PSA /25-01

1. Purpose

To establish transparent, merit-based, and standardized procedures for the admission of students into undergraduate MBBS and BDS programs in accordance with national regulations and institutional values.

2. Scope

This policy applies to all prospective candidates applying for admission to the MBBS and BDS programs and to the admission committee responsible for overseeing the admission process.

3. Eligibility Criteria

As set by PMDC are as follows:

MBBS:


- Minimum 60% marks Intermediate Premedical from a recognized Pakistani Board OR from an outside Board (e.g O/A Levels, American/Canadian High School, etc) with 60% marks equivalence as determined by the Interboard Committee of Chairmen (IBCC)
- Minimum 55% marks MDCAT score

BDS:

- Minimum 60% marks Intermediate Premedical from a recognized Pakistani Board OR from an outside Board (e.g O/A Levels, American/Canadian High School, etc) with 60% marks equivalence as determined by the Interboard Committee of Chairmen (IBCC)
- Minimum 50% marks MDCAT score

4. Admission Procedure

- Pay the Application Registration Fee (Rs 2000)
- Through online transfer of fees
- OR
- By printing voucher from the portal, depositing cash in bank and uploading the receipt in the portal.
- Receive email when registration fee accepted.
- Log into Admissions Portal to complete your Application Profile and upload any required documents
- After entering all required data and uploading documents, read "Terms and Conditions". Click on box to agree.
- Press "Submit" button to submit your application. In the upper right corner of the portal is a button showing status of your application. If it has not changed from red to green, then your

	Document Name	Policy for Student Admissions
	Document Number	JMDC / Policy /PSA /25-01

application has not been submitted and you need to make sure you have followed all above steps correctly.

- Only applications which have been submitted and meet the eligibility requirements and have uploaded supporting documents by the deadline will be included in the Final Merit List.
- Students applying for both MBBS and BDS programs MUST apply separately. Separate merit lists will be made for MBBS and BDS. If you apply for only one program (ie BDS) and you decide later that you would like MBBS, you cannot be offered a seat even if your merit is higher than students on that merit list if you have not applied for MBBS program.
- Candidates must log in to the JMDC website and Admissions Portal to check position on the merit list and follow any instructions
- Merit will be determined as follows:
 - MBBS: 50% MDCAT Score + 40% HSC/Equivalent + 10% SSC/Equivalent
 - BDS: 50% MDCAT Score + 40% HSC/Equivalent + 10% SSC/Equivalent
 - DPT: 100% HSC score + Interview
- If you have any problems please send email to admissions@jmc.edu.pk Use your unique Applicant # assigned during registration whenever corresponding with the College.

5. Admission Committee

- The Admission Committee shall consist of Principal, Vice Principal & Head Student Affair.
- The committee is responsible for ensuring a fair and transparent selection process and addressing student grievances related to admission.

6. Fee Structure

- The tuition and other fees will be published annually on official website by the institution and must be paid as per the schedule.
- Financial aid or scholarships may be available to deserving candidates based on merit and need.

7. Policy Review

This policy will be reviewed annually by the Admission Committee to ensure alignment with national regulatory guidelines and institutional requirements.